

**CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS**  
**730 CHAMBERSBURG ROAD, GETTYSBURG, PA 17325**  
**SEPTEMBER 23, 2025**  
**REGULAR MEETING MINUTES**

Chairman Phiel called the regular meeting to order at 7:00 p.m. Present were all Supervisors: Phiel, Biggins, Ramsburg, Brauning and Sheppard. Also, present were Solicitor Sam Wiser, Township Manager David Blocher, Police Chief Matt Trostel, Road Superintendent Chris Walter, Treasurer Camie Stouck-Phiel, and Township Secretary Michele Long.

Chairman Phiel led the Pledge of Allegiance.

Mrs. Biggins asked for a moment of silence for the Northern York Police officers who were killed in action last week as well as the officers still suffering from injuries in a shooting incident.

**Agenda Approval**

Mr. Phiel asked for approval of the agenda as written.

**Mrs. Biggins made a motion to approve the agenda as written, seconded by Mrs. Ramsburg, and carried. 5-0**

**Public Comment:**

Paul Royer, 180 Longview Blvd.; explained that he is running for the open seat of court of common pleas. Bill Winand, 35 Partridge Court; recently moved to the Township and would like to get familiar with the Township and how the Township works.

**Consent Agenda Approval**

**Mr. Sheppard made a motion to approve the consent agenda, items 5a – 5i, seconded by Mr. Brauning, and carried. 5-0**

- 5a. Action on Minutes – August 26<sup>th</sup>, 2025, Regular Meeting Minutes.
- 5b. Approval of Bills for the month of September; General Fund - \$792,070.28; Escrow Fund - \$10,736.60; Building Fund - \$4,982.19; State - \$241,787.80; RACP Loan Fund - \$613,426.99.
- 5c. Engineering Items
  - 1. Approval of Jane E Green Estate final subdivision plan and non-building waiver located on Marsh Creek & Ridge Roads based upon the KPI comment letter dated September 10, 2025.
  - 2. Approval of release of financial security for the Gettysburg Airport Phase 3 land development plan based on the KPI comment letter dated
  - 3. Approval of the release of financial security for the Benue King land development plan based upon the KPI comment letter dated
  - 4. Approval of reduction to the financial security for the Misty Ridge Development as per KPI comment letter dated
  - 5. Approve the request for reduction of the financial security for the Table Rock Terrace Development based upon the KPI comment letter dated
  - 6. Approval of Extension Request #3 of 90-days for the Beveled Edge land development plan, originally submitted on December 18<sup>th</sup>, 2024.
- 5d. Finance Committee Items
  - 1. Approval of storm pipe purchase from LB Water in the amount of \$3,500.00.
  - 2. Purchase of a grade laser with vertical alignment from Tri-Boro Construction Supplies in the amount of \$2,975.00.
  - 3. Approve the transfer of \$220,000.00 from the general fund to the capital reserve fund as budgeted.

4. Acknowledgement of Change Order Number 4 from Hulls Electric Service in the amount of \$2,865.00 needed for innerduct for future fiber service with the building renovation project.
  5. Acknowledge Change Order Number 8 from ECI Construction for costs associated with adding a beam for joist bearing in the amount of \$1,095.00.
  6. Acknowledgement of Change Order Number 10 for ECI Construction to supply all labor, material and equipment to replace existing stormwater piping for the building renovation project in the amount of \$32,224.00.
  7. Acknowledge Change Order Number 9 from ECI Construction which is a credit of \$334.00 for costs associated with changing the model of the drop box for the new building.
  8. Approval upgrade to water service at the main campus in the amount of \$10,000.00.
  9. Acknowledgement of credit from ECI Construction for door hardware in the amount of \$1,860.00 and Hull's Electric for \$1900.00 for the building renovation project.
  10. Approval of opening an account with PFM Asset Management (PFMAM)
  11. Approve the transfer of \$1,000.000 from the Operating Reserve account with ACNB into an Operating Reserve Account with PFMAM to create a ladder investment that will include Certificate of Deposits created over the next one-year period when determined appropriate.
  12. Approve the transfer of \$15,000.00 from the Building Fund to the General Fund for minor building purchases that are supplied by Cumberland Township.
- 5e. Acceptance of the 2025 Non-Uniform and Uniform Pension Audits
- 5f. Approval of Resolution 2025-09 for workers compensation insurance to cover the operational support personnel for Barlow Volunteer Fire Department.
- 5g. Approval of the Historical Architectural Review Committee certificate of appropriateness for the American Battlefield Trust property located at 920 Baltimore Pike.
- 5h. Approval of the Historical Architectural Review Committee certificate of appropriateness for the American Battlefield Trust property located at 950 Baltimore Pike.
- 5i. Approval of the Historical Architectural Review Committee certificate of appropriateness for an upgraded sign at the property located at 909 Fairfield Road for the YMCA.

### **Manager Report:**

Mr. Blocher reported the following:

- Cumberland Township received both the Non-Uniformed and Police Pension Plan Completed Audits reports. Both audit reports showed that the plans were administered in compliance. Full copies of the Audits are in your packet for review.
- The YATB 2026 proposed operating budget is included in your packets for review. In addition to COLA and merit increases for staff the budget reflects what they hope is full staffing in 2026, 5% transfer to Capital Reserves, and the addition of a Senior Applications Developer.
- On September 17, 2025 GMA and the Township participated in the PMP Exit Review Meeting for the RACP grant. Additional items requested were forwarded September 22, 2025 and will be part of the PMP Report.
- The Township leadership and administration have been busy preparing the 2026 budget. I have been working with the Road Master over the last two months to assemble a more in-depth financial strategy for our road infrastructure. I want to thank all the staff present for their dedication to providing the Township with the best information possible to provide fiscal responsibility and planning.
- The Township renovation project continues to move forward. Last week the steel work was put in place. Currently work is being done to get the building under roof before the inclement weather sets in along with the trades installing core items.

- The Township is still experiencing mail issues resulting from the Cumberland Township Sewer Authority move. This issue has delayed mail up to 7-10 days and has notified our business partners to send mail to the new Cumberland Township Sewer Authority address. We are spending time every day resolving this issue. The Township has made trips to the Post Office with discussions to the Postmaster. I remind everyone that all Cumberland Township mail should be sent to 1370 Fairfield Road, Gettysburg PA 17325. In the event you have sent mail and have not heard back we encourage you to contact the office.
- The Township is accepting items for the Fall Newsletter. If you have something that you feel would be beneficial for the Cumberland Township Dispatch, please email it to [info@cumberlandtwppa.gov](mailto:info@cumberlandtwppa.gov)

### **Police Report:**

Chief Trostel presented an oral and written report of police activities for the month of September including: 281 calls for service, 330 traffic stops, 24 criminal incidents and 6,027 patrol miles. Some highlights of the report were:

- On August 16th Sergeant Josh Rosenberger and Officer Dan Barbagello attended a public relation event at Roundtop Campground.
- Sergeant Josh Rosenberger, Sgt. Josh Goodling, Officer Barbagello and I along with other local, state and federal law enforcement officers participated in an active shooter drill at Gettysburg Hospital.
- The Department received a new shipment of Narcan due to officers utilizing Narcan on several recent overdose calls.
- Officer Hartley began conducting fall range qualifications and range training.
- Adverse light conditions range is scheduled to occur in the coming weeks.
- Officer Eric Yost received a thank you note and cookies from a citizen after assisting them with a theft investigation.
- Update on Act 18 which is a law that was passed last year that goes into effect on December 5<sup>th</sup>. This is a state law that enforces officers to collect data on self-initiated traffic stops. This is to be done by a form which will be generated from a report that the officers will need to complete in their cars. This is yet another administrative task that will need to be completed by the officers during traffic stops.
- Chief Trostle stated that the radar trailer has been out and about.

### **Maintenance Department Report:**

Mr. Walter read the report for September, and some highlights were:

- Mr. Walter stated the Department installed new thermo-plastic stop bars at the Herrs Ridge / Chambersburg Road intersection.
- Mr. Walter added that the fog seals (which are the final step in the seal coating process) were applied in the early part of the month which finished that project.
- The department installed and upgraded stormwater piping on Confederate Drive.
- Mr. Walter stated that shoulder back-up was placed on the newly paved portion of Herrs Ridge Road. This was accomplished with the help of Straban Township and their Shoulder Machine/Road Widener
- They worked on areas of Herrs Ridge Road that were in need of base repair and various crack sealing was completed on pipe crossings and asphalt repairs that were made earlier this year
- Mr. Walter explained that the new dump truck that is being upfitted at Super City Truck Bodies in Somerset is near completion.
- Alpha Space Control is scheduled this week to paint traffic lines throughout the Township weather permitting.

- Alpha Space Control is scheduled this week to paint traffic lines throughout the Township weather permitting.
- The department assisted Waste Connections during the annual E-Cycling event held last Saturday, Sept. 20<sup>th</sup> at the temporary Administration complex.
- Mr. Walter added he has been attending the bi-weekly building progress meetings with Dave and has been active in the new building renovations as needed.
- Final mowing and the rented boom mower started today.

### **Committee Reports and comments from Board Members:**

**Economic Development:** Mrs. Ramsburg stated there was a meeting held with no outcome.

**Gettysburg Area Recreation Authority:** Mr. Sheppard stated the park is doing great. They are working on dismantling the old playground and the new playground will be installed soon. The new lights are currently being installed, and the job is well under budget. Mr. Moyer has accepted a temporary position with the Littlestown School District as Acting Superintendent, but Warren ensured it is temporary, and this has been approved by the GARA committee.

**CTA:** There are reports in the packets.

**COG:** Mr. Phiel stated there is a meeting this Thursday. Mr. Phiel added that at the last meeting Alan Anderson and Megan Shreve gave an overview of the ‘At Home in Adams County’ initiative which focuses on attainable housing, transportation and workforce development. The coalition includes over 300 members working to address key community challenges. Mr. Phiel also stated that Brian Wheeler from Adams Regional EMS was at the last meeting who provided an update on the organization's growth and a new capital campaign. Mr. Phiel stated these meetings are very informative for staff and supervisors.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 7:30p.m. for an executive session to discuss personnel, real estate and litigation with no action.

---

Michele Long, Township Secretary

\_\_\_\_\_ )  
 \_\_\_\_\_ )  
 \_\_\_\_\_ ) Supervisors  
 \_\_\_\_\_ )  
 \_\_\_\_\_ )